



United Nations  
Educational, Scientific and  
Cultural Organization



क्षेत्रीय जैव प्रौद्योगिकी केन्द्र  
Regional Centre  
for Biotechnology



## ई-निविदा दस्तावेज

### E-TENDER DOCUMENT

राष्ट्रीय राजधानी क्षेत्र जैवप्रौद्योगिकी विज्ञान समूह, फरीदाबाद में आरसीबी और आरसीबी परिसर भवन में स्थापित विभिन्न क्षमता यूपीएस के लिए बैटरी की आपूर्ति के लिए दर अनुबंध

### **Rate contract for supply of Battery with buyback, for various capacity UPS at RCB and its premises at NCR Biotech Science Cluster, Faridabad.**

(निविदा संख्या : आरसीबी/04-01/92/एनआईटी-07/2022-23)

(Tender No. : RCB/04-01/92/NIT- 07/2022-23)

कार्यकारी निदेशक, आरसीबी की ओर से  
On behalf of Executive Director, RCB



## ई-नोटिस निविदा आमंत्रित

### **e-NOTICE INVITING TENDER**

**Tender No. : RCB/04-01/92/NIT- 07/2022-23**

**Date: 13.09.2022**

#### **1.0 निविदा सूचना /TENDER NOTICE**

क्षेत्रीय जैवप्रौद्योगिकी केंद्र (आरसीबी), राष्ट्रीय राजधानी क्षेत्र जैवप्रौद्योगिकी विज्ञान समूह, फरीदाबाद में स्थापित विभिन्न क्षमता यूपीएस के लिए बैटरी की आपूर्ति के लिए दर अनुबंध के लिए प्रतिष्ठित बैटरी वितरक, बैटरी डीलर / आपूर्तिकर्ता से दो-बोली प्रणाली (तकनीकी बोली और वित्तीय बोली) के तहत अनुसूची, विनिर्देशों और इस निविदा दस्तावेज में उल्लिखित नियमों और शर्तों के अनुसार कार्यकारी निदेशक, आरसीबी की ओर से ऑनलाइन निविदाएं आमंत्रित की जाती हैं।

Online tenders are invited on behalf of the Executive Director, RCB under Two-Bid System (Technical bid and Financial bid) from reputed distributor, dealers /Supplier of approved make batteries for **“Supply of battery on Rate contract with buyback, for various capacity UPS at Regional Centre for Biotechnology (RCB), NCR Biotech Science Cluster, Faridabad as per schedule, specifications and as per the terms and conditions mentioned in this tender document.**

ऑफ लाइन/फिजिकल बोलियां स्वीकार नहीं की जाएंगी और किसी भी आधार/कारण पर किसी अनुरोध पर विचार नहीं किया जाएगा

Off-line/physical bids shall not be accepted and no request will be entertained on any ground/reason

वेब साइट यूआरएल :	<a href="https://dbt.euniwizarde.com/">https://dbt.euniwizarde.com/</a> , <a href="https://rcb.res.in">https://rcb.res.in</a>
Web site Url :	<a href="https://dbt.euniwizarde.com/">https://dbt.euniwizarde.com/</a> , <a href="https://rcb.res.in">https://rcb.res.in</a>
पता :	क्षेत्रीय जैवप्रौद्योगिकी केंद्र, राष्ट्रीय राजधानी क्षेत्र जैवप्रौद्योगिकी विज्ञान समूह, तीसरा माइलस्टोन, फरीदाबाद-गुरुग्राम एक्सप्रेसवे, फरीदाबाद, 121001 हरियाणा
Address:	Regional Centre for Biotechnology, NCR Biotech Science Cluster, 2 <sup>nd</sup> Milestone, Faridabad-Gurugram Expressway, Faridabad - 121001, Haryana
संपर्क विवरण	कार्यपालक अभियंता, RCB 0129-2848810, 2848800
Contact Details	Executive Engineer, RCB 0129-2848810, 2848800
काम का नाम	क्षेत्रीय जैवप्रौद्योगिकी केंद्र (आरसीबी), राष्ट्रीय राजधानी क्षेत्र जैवप्रौद्योगिकी विज्ञान समूह, फरीदाबाद में स्थापित विभिन्न क्षमता यूपीएस के लिए बैटरी की आपूर्ति के लिए दर अनुबंध
Name Of Work	Rate contract for Supply of battery for various capacity UPS at Regional Centre for Biotechnology (RCB), NCR Biotech Science Cluster, Faridabad.
अनुमानित राशि	लगभग ₹ 12.7 लाख
Estimated Amount	Approx. ₹ 12.7 Lacs

जमा अग्रिम धन Earnest Money Deposit	₹25,500/- ₹25,500/-
निविदा शुल्क Tender Fee	शून्य NIL
निविदा प्रसंस्करण शुल्क Tender Processing fees	ई-निविदा पोर्टल पर उल्लिखित शुल्कों के अनुसार (न्यूनतम ₹750/- अधिकतम ₹ 7500/- निविदा मूल्य का 0.1% की दर से + लागू जीएसटी @ 18%) As per charges mentioned on e-Tender portal (minimum ₹750/- up to maximum ₹7500/- @ 0.1% of the tender value + applicable GST @18%)
निविदा अपलोड करने की तिथि Tender Uploading Date	14.09.2022
प्री-बिड मीटिंग की तिथि Date of Pre-bid meeting	21.09.2022 Time 12:00 Hrs
निविदा समापन तिथि और समय Tender Closing Date & Time	28.09.2022 Time 15:00 Hrs
तकनीकी बोली खोलने की तिथि Date of Opening of Technical bid	28.09.2022 Time 15:30 Hrs
वित्तीय बोली खोलने की तिथि Date of Opening of Financial bid	तकनीकी योग्य बोलीदाताओं को बाद में अधिसूचित किया जाएगा। Will be notified to the technical qualified bidders later.

## 2.0 **ELIGIBILITY CRITERIA**

1. The Tenderers must be a manufacturer (OEM) or an authorized dealer of OEM of battery or a registered **Supplier of batteries of approved make in Govt./PSUs/ Autonomous bodies or reputed private organization** at least for last three years supported by documentary evidence and must have among list of big clients, at least two of such bodies. Certificates of satisfactory performance from at least three clients of value of not less than **₹5.08 lakhs** may be submitted.
2. The tenderer should have at least;
  - a) One similar completed supply of batteries, costing not less than an amount of ₹10.16 lacs
  - OR**
  - b) Two similar completed supply of batteries, costing not less than an amount of ₹7.62 lacs
  - OR**
  - c) Three similar completed supply of batteries, costing not less than an amount of ₹5.08 lacs
3. **“Similar work” means, Supply of batteries under rate contract**, in any of the organizations as stated above at Sl No1.
4. Annual average financial turn over should be at least **₹10.0 lacs** during the immediate last 3 consecutive financial years.
5. The vendor should be a manufacturer or authorized dealer of the manufacturer companies. In case of authorized dealer, dealership authorization certificate from OEM is to be submitted. Certificate duly signed and stamped by Bidder/ Agency must be submitted along with the Technical bid document.
6. Even though the applicants meet the above criteria, they are subject to be disqualified if they have:
  - i) Made misleading or false representation in the form, statement and attachments submitted in and or
  - ii) Record of poor performance such as abandoning the work, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures, etc.
  - iii) Found to have been black listed in any other works.

## 3.0 **Registration Process**

1. Bidders to enroll on the e-Procurement module of the portal <https://dbt.euniwizarde.com> by clicking on the link “Bidder Enrollment”. Enrollment on the e-wizard Portal is free of charge.
2. The bidders to choose a unique username and assign a password for their accounts. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the e-Wizard Portal.

3. Bidders to register upon enrolment their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India with their profile.
4. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse. Foreign bidders are advised to refer “DSC details for Foreign Bidders” for Digital Signature requirements on the portal.
5. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

#### **4.0 Tender Documents Search**

1. Various built in options are available in the e-Wizard Portal which is further synchronizing with CPP Portal to facilitate bidders to search active tenders by several parameters. These parameters include Tender ID, organization, location, date, value, etc.
2. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the Online Portal.
3. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the Online Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
4. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

#### **5.0 Bid Preparation**

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid.
3. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
4. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.
5. Copy of constitution or legal status of the bidder manufacturer / Sole proprietorship / firm / agency etc.
6. Experience Certificates for two or more similar works in last 07 years.
7. Copy of PAN Card / GST Registration.
8. Brochure, original technical catalogue with detailed specification and picture of the product

offered, if relevant

9. Earnest Money Deposit: Rs 25,500/- through e-wizard portal

The bidders who are currently registered with MSME for the goods as per Tender document specification shall be eligible for exemption from Bid Security as defined in MSE Procurement Policy issued by the department of MSME. In case the bidder falls in this category, the bidder shall upload relevant certificate of registration for the subject goods issued by department of MSME.

10. Tender **processing fee has to be paid by all the vendors** as this fee is being charged by the Online Portal service provider directly.

11. The bidder should must have their registered office/ branch/ service center in Delhi-NCR.

12. Specification: The Contractor must confirm in writing that the goods supplied & installed by them shall be as per specification of goods and in case of any variation, the contract shall be liable to cancel immediately.

Batteries supplied should not be more than three months old at the time of delivery to RCB.

## 6.0 Bid Submission

1. Bidder to log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder to digitally sign and upload the required bid documents one by one as indicated in the tender document.
3. Bidder to select the payment option as Online” to pay the tender fee/ EMD wherever applicable and enter details of the instrument.
4. A standard BoQ format has been provided with the tender document to be filled by all the bidders. Bidders to note that they should necessarily submit their financial bids in the prescribed format and no other format is acceptable.
5. The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
6. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data, which cannot be viewed by unauthorized persons until the time of bid opening.
7. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
8. Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
9. Kindly add scanned PDF of all relevant documents in a single PDF file of compliance sheet.

## **7.0 Assistance to Bidders**

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
2. Any queries relating to the process of online bid submission or queries relating to e-Wizard Portal in general may be directed to the 24x7 e-Wizard Helpdesk. The contact number for the helpdesk is 011-49606060, 23710092, 23710091

## GENERAL CONDITIONS OF CONTRACT

### CONTRACT DOCUMENT

- 1 The terms 'Contract document' means the Notice Inviting Tender, Tender form, Instructions to bidders, Special Conditions, General Conditions of Contract, Specifications, Price Schedule and Drawings and Articles of Agreement.
- 2 "RCB" shall mean Regional Centre for Biotechnology with its present office at 3<sup>rd</sup> mile stone Faridabad - Gurgaon Expressway Haryana 121001.
- 3 Prices should be inclusive of (including Transportation, delivery, buyback cost. GST will be extra as applicable
- 4 The Approved make of SMF battery: Exide, Amron, Rocket
- 5 Contractor shall strictly conform to the specification, price schedule, general and special terms and conditions, if any, and any other matter contained in the tender documents issued by the RCB.**

Supplied batteries should not be more than three months old at the time of delivery to RCB.

- 6 Failure of the successful contractor to lodge the required performance guarantee shall constitute sufficient grounds for the annulment of the Award and forfeiture of the Bid Security(EMD), in which event the RCB may call for new tender.
- 7 In the event of breach of contract by the contractor, the performance guarantee will liable to be forfeited by RCB.
- 8 The supply of batteries must be made within 48 Hrs, after confirmation on mail/ scanned letter by RCB.

### TIME FOR COMPLETION OF CONTRACT

Time for completion of Rate contract shall be 365 Days from the date of award of work.

### DATE OF MANUFACTURING OF BATTERIES

The battery(s) supplied should be of recent stock and manufacturing date should not be greater than 3 months at the time of supply. The date of manufacturing should be explicitly mentioned on the batteries.

The materials & services to be provided by the tenderer under this contract shall conform to the technical specifications as laid down under this tender document and should be carried out to the complete satisfaction of the Engineer-in-charge.

### WARRANTY PERIOD:

The minimum required warranty period is **24 months for 12 V 18 AH** and above capacity and 12 month for below 12 V 18 AH capacity Batteries. The warranty will be applicable from the date of receipt at RCB. The buyback of defective battery(s) should be picked up same day or at the time and date informed by RCB.

### REPLACEMENT OF BATTERIES



In case any of the battery gets faulty within warranty period, the same shall be replaced by the supplier within a week for which no extra amount will be paid to the supplier. The warranty of the replaced battery will extend till 18 months from the date of replacement of the faulty battery.

### **BUY-BACK RATE**

The manufacturer or supplier should also specify the rate at which old battery(s) would be taken back. The supplier will collect the exhausted battery(s) of any make and any type (SMF or Tubular) on their cost from the locations. The old battery(s) may be SMF or TUBULAR, which should be taken by successful bidder on buy-back rate.

### **PAYMENT TERMS**

- a) Payment within 15 days after delivery at respective offices on production of proof of delivery/installation certificate along with triplicate pre-receipted invoice in originals.
- b) Efforts would be made to effect the payment within two weeks of submission of undisputed invoices, warranty certificate, reports along with all the required supporting documents in originals.

### **PENALTY**

If the supplier fails to complete the job within the stipulated time for what-so-ever reason, RCB will be entitled to charge liquidated damage @ 0.5% of the delivery order per week subject to a maximum of 10% of the accepted delivery order.

Vender/ supplier is to supply batteries against supply order/ email confirmation.

### **INSPECTION, TESTING AND QUALITY CONTROL**

1. confirm their conformity to the tender specification at no extra cost to the RCB. The Inspection Authority to be designated by the RCB shall specify what inspections and tests are required RCB and/or its nominated representative(s) will, inspect and/or test the work / material to and where they are to be conducted. The RCB shall notify the contractor in writing in a timely manner of the identity of any representatives retained for these purpose. All work / material shall be tested as stipulated in the latest specification of, Govt. /institutes.
2. The rates quoted in the tender should be valid at least One Year from the date of approval for supply of batteries.
3. The supplier should also specify the rate at which old battery(s) would be taken back (Buy-Back Price). The supplier will collect the exhausted battery(s) (any make) on his own cost from the locations.
4. The delivery should be made within a maximum of 3 working days from the date of receipt of our order.
5. The order can be placed on "as & when needed basis" for any number of battery / batteries till the validity of the contract. We may increase or decrease the Quantity during the tenure of contract
6. The RCB's right to inspect, test and where necessary, reject the items after its arrival at the final destination shall in no way be limited or waived by reason of the items having previously been inspected, tested and passed by RCB or its representatives.

7. Nothing shall in any way release the tenderer from Guaranty or other obligations under the contract.
8. The RCB shall be the final authority to reject full or any part of the item which is not conforming to the specifications and other terms & conditions.

### **PACKING AND MARKING**

1. The packing of items to be supplied directly at site, should be strong and durable enough to withstand, without limitation, the entire journey during transit including trans-shipment (if any), rough handling, open storage etc. without any damage, deterioration etc. As and if necessary, the size, weights and volumes of the packing cases shall also take into consideration, the remoteness of the final destination of the supplied Items and availability or otherwise of transport and handling facilities at all points during transit up to final destination as per the contract.
2. The quality of packing, the manner of marking within & outside the packages and provision of accompanying documentation shall strictly comply with the requirements as per site condition. In case the packing requirements are amended due to issue of any amendment to the contract, the same shall also be taken care of by the tenderer accordingly.

### **PRICE FALL CLAUSE**

If at any time during the validity of the work the tenderer supplies such equipment's/stores as are under this tender enquiry, to any other organization at a price lower than the price quoted under this contract, he shall forthwith reduce the price payable under this tender for the equipment's/stores being supplied from the date of coming into force of such reduction, the price of equipment's/stores shall stand correspondingly reduced.

In case of increase in market prevailing prices of the materials if claimed by the supplier, no price escalation will be payable.

### **PERFORMANCE SECURITY DEPOSIT: -**

The successful tenderer will have to deposit, within 07 days from issue of Letter of Intent (LOI), the performance security deposit of **@ 10% of tender amount** in the form of Demand Draft/ Banker's cheque/ BG of any scheduled bank drawn in favor of "**Executive Director, Regional Centre for Biotechnology**" payable at Faridabad, valid up 15 months beyond stipulated date of completion. General condition of contract of CPWD, regarding performance guarantee would apply. **EMD will be refunded on receipt of performance security deposit.**

### **AGREEMENT**

The successful bidder will enter into a rate-contract with Regional Centre for Biotechnology as per the terms and conditions of this tender document. The draft agreement will be shared in line of this tender document with the successful bidder. The cost of Rs.100/- Non-Judicial Stamp Paper to be borne by successful bidder itself and submit at RCB engineering department within 7 days from date of issue Letter of Intent.

### **JURISDICTION: -**

Notwithstanding any other court or courts having jurisdiction to decide the question(s) forming the subject matter of the reference, if the same had been the subject matter of a suit, any and all actions and proceeding arising out of or relative to the contract (including any arbitration in terms thereof)

shall lie only in the Court of Competent Civil jurisdiction in this behalf at New Delhi and only the said Court(s) shall have jurisdiction to entertain and try any such action(s) and/or proceeding(s) to the exclusion of all other Courts.

### **ARBITRATION**

Any dispute or controversy arising out of or in connection with the Agreement including any question regarding its existence, validity or termination which cannot be settled amicably by and between the Parties, may be referred by the Parties to be settled by arbitration in accordance with Arbitration & Conciliation Act, 1996 and its rules which are deemed to be incorporated by reference to this clause, for the time being in force. The arbitral tribunal shall consist of a sole arbitrator appointed unanimously by the Parties in accordance with the said rules or where unanimous decision cannot be made, each party shall appoint one arbitrator and the appointed arbitrators shall appoint a sole arbitrator on mutual consent. The Parties agree that any arbitration proceedings shall be instituted and heard in Delhi. The language of the arbitration shall be English. The cost of arbitration shall be borne equally between the Parties and the prevailing Party shall be entitled to recover the same from the other.

### **NOTICES**

Any notice, request, or consent sought pursuant to the tender shall be in writing and shall be deemed to have been made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent by speed post, email, or facsimile to such Party i.e. the Centre or Bidder.

### **TERMINATION**

The Institute may terminate the Contract, by not less than thirty (30) days' written notice of termination to the Bidder/Agency, to be given after the occurrence of any of the events specified in paragraphs (i) to (iii) of this Clause and sixty (60) days' in the case of the event referred to in (iv) below:

- i. if the Bidder/Agency fails to meet the performance obligations under the Contract.
- ii. If the Bidder/Agency becomes insolvent or bankrupt;
- iii. If the Bidder/Agency, in the judgment of the Centre has engaged in corrupt or fraudulent practices in competing or in executing the Contract.
- iv. If as a result of Force Majeure, the Bidder/Agency is unable to perform a material portion of the Services for a period of not less than sixty (60) days.

### **FOR THE PURPOSE OF THIS CLAUSE:**

- i. "Corrupt Practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the selection process or in contract execution.
- ii. "Fraudulent Practice" means a misrepresentation of facts in order to influence a selection process or the execution of a contract to the detriment of the Purchaser.

### **Exclusive Right of the Executive Director, Regional Centre for Biotechnology,**

The Executive Director, Regional Centre for Biotechnology, Faridabad, has full and exclusive right to accept or reject any bid or tender and / or withdraw the work order without assigning

any reasons, whatsoever.

**Signature of the Bidder/ Agency with stamp**

Witnesses: -

1.

2.

## TECHNICAL BID

**Tender No.-** RCB/04-04/92/NIT- 07/2022-23

### **Check List of Certificates/ Documents required to be submitted in the Technical Bid**

If these documents are not submitted/ conditions not met, the quotation shall be summarily rejected and no further correspondence, in this regard, shall be entertained.

<b>S. No</b>	<b>Description</b>	<b>Technical Compliance (Yes/No) Page No.</b>
1.	Submission of Rs 25,500/- EMD <b>Annexure-I</b>	
2.	Authorized signatory on letterhead as per format at <b>Annexure - I (A)</b>	
3.	Undertaking for adherence & acceptance to all Tender Terms and conditions and Two-Bid System. (Non-violation of Two-Bid System) <b>Annexure-II</b>	
4.	Fall clause declaration <b>Annexure-III</b>	
5.	Non-black listing declaration <b>Annexure-IV</b>	
6.	Annual average Turnover of the agency should be more than rupees ₹10.00 Lac per annum since last three years. <b>Annexure-V</b>	
	Attach copies of audited balance sheets duly certified by the chartered accountant for all three years (2019-20) With <b>Annexure-V(A)</b>	
	Attach copies of audited balance sheets duly certified by the chartered accountant for all three years (2020-21) With <b>Annexure-V(B)</b>	
	Attach copies of audited balance sheets duly certified by the chartered accountant for all three years (2021-22) With <b>Annexure-V(C)</b>	
7.	General Information of Agency Firm <b>Annexure-VI</b>	
8.	Attached Copy of PAN with <b>Annexure-VI</b>	
9.	Attached Copy of GST Registration Certificate with <b>Annexure-VI</b>	
10.	Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which applications are invited should be <b>either of the following: Annexure-VII</b>	
	One similar work of value not less than ₹10.16 Lac, with <b>Annexure-VII (A) (Attach Copy of one Work order with Completion Certificate)</b>	
	Two similar works each of value not less than ₹7.62 Lac with <b>Annexure-VII (B) (Attach Copy of two Work order with Completion Certificate)</b>	
	Three similar works of value not less than ₹5.08 Lac, with <b>Annexure-VII (C) (Attach Copy of three Work orders with Completion Certificate)</b>	
11.	Authorization Letter <b>Annexure-VIII</b>	
12.	Dealership authorization certificate from OEM <b>Annexure-IX</b>	

Note:- Bidders will ensure all technical bid documents clubbed in sequentially in one PDF file and mentioned the file name "Technical Bid documents"

**In case of incomplete filled criteria/documents, the bidder will be disqualified in the technical bid.**

**EMD DEPOSIT**

**To be uploaded on e-Wizard Portal**

**Tender No.-** RCB/04-04/92/NIT-07/2022-23

I/We hereby certify that we have deposited EMD of Rs 25500/- Please mention transaction ID.

Or

If Registered with MSME/ EXEMTION of EMD, Please upload MSME Certificate or EMD Exemption certificate.

(Signature of Authorized Representative with seal and stamp

(To be submitted on Company Letter Head).

**Additional information of the Bidding Agency duly signed by the bidder or authorized representative of the bidder as per the Performa**

1. Tender Enquiry No. **RCB/04-01/92/NIT- 07/2022-23** Due for opening on:
2. Name & Address of Bidder:-

**Please indicate**

3. Details of Bank Account of the bidder/Agency.
  - i) Name of the Bank
  - ii) Address of the Branch
  - iii) Phone number
  - iv) IFS Code No.
  - v) Bank Account No.
  - vi) Type of Account
4. Business Name and constitution of the firm. Is the firm registered under?
  - i) The Indian Companies Act, 1956
  - ii) The Indian Partnership Act, 1932
  - iii) Any act, if not, who are the owners. (Please give full Names and Address)
5. For partnership firms state whether they are registered or not registered under Indian Partnership Act. 1932. Should the answer to this question by a partnership firm be in the affirmative please state further:
  - i) Whether by the partnership agreement authority to refer disputes.
  - ii) concerning the business of the partnership to arbitration has been conferred on the Partner who has signed the tender
  - iii) If the answer to (a) is in the negative, whether there is any general power of attorney executed by all the partners of the firm authorizing the partner who has signed he tender to refer dispute concerning business of the partnership to arbitration\

**Signature of witness**

Full Name and Address of Witness

**Signature of Bidder**

Full name & address of the Person signing (In BLOCK LETTER)

Whether signing as Proprietor/ Partner  
/ Constituted Attorney / duly authorized by the company

**TENDER ACCEPTANCE LETTER**

(To be submitted on Company Letter Head).

Date

The Executive Director  
Regional Centre for Biotechnology  
NCR Biotech Science Cluster,  
3rd Milestone, Faridabad – Gurugram Expressway,  
Faridabad – 121001

SUB: Acceptance of Terms & Conditions of Tender.

Tender Reference No: **RCB/04-01/92/NIT- 07/2022-23**

Name of Tender / Work: Rate contract for Supply of batteries for various capacity UPS at Regional Centre for Biotechnology (RCB), NCR Biotech Science Cluster, Faridabad.

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: [www.rcb.res.in](http://www.rcb.res.in), <https://dbt.euniwizarde.com> as per your NIT / advertisement, given in the above mentioned website(s).
2. I / We hereby certify that I / We have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedules(s), etc.), which form part of the contract agreement and I / We shall abide hereby by the terms / conditions/ clauses contained therein.
3. The corrigendum(s) issued from time to time by your department / organization too has also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We do hereby declare that our Firm has not been blacklisted / debarred by any Govt. Department/Public sector undertaking.
6. I / We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bidder terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the fully said earnest money deposit absolutely.

Yours Faithfully,

Authorized Signatory.

(Signature of the Bidder, with Official Seal)



**Fall Clause Declaration**Ref: File No. **RCB/04-01/92/NIT- 07/2022-23**

Date / /2022

**Name of Work:** Rate contract for Supply of batteries with buyback, for various capacity UPS at Regional Centre for Biotechnology (RCB), NCR Biotech Science Cluster, Faridabad.

We undertake that we have not offered to supply/supplied during current financial year and are not currently supplying same or similar products/systems at a price lower than that offered in the present bid (Quotation No. \_\_\_\_\_, dated \_\_\_\_\_) to any organization whether Government or Private. We also undertake that no such lower price shall be offered to anyone till conclusion of the present offer. Any such lower price offer, if made to anyone, shall forthwith be informed to RCB. Otherwise also, if breach of this undertaking is detected at any stage then that very lower price will be applicable to present case and the difference in the cost would be refunded to the buyer, RCB will also have the right to recover the same from our subsequent/unpaid bills

In case of any breach noticed, RCB will be at liberty to take appropriate action against our organization.

( \_\_\_\_\_ )  
Authorize Signatory

Note: This letter of authority should be on the letterhead of the quoting firm and should be signed by a person competent and having the power of attorney to bind the same.

**NON-BLACK LISTING DECLARATION**

**Tender No. : RCB/04-01/92/NIT- 07/2022-23**

**Date: / /2022**

FORMAT OF UNDERTAKING, TO BE FURNISHED ON COMPANY LETTER HEAD WITH REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANISATION

UNDERTAKING REGARDING BLACKLISTING / NON – DEBARMENT

To,

Executive Director

Regional Centre for Biotechnology

NCR Biotech Science Cluster,

3<sup>rd</sup> Milestone, Faridabad-Gurgaon Expressway

Faridabad

We hereby confirm and declare that we, M/s -----, is not blacklisted/ De-registered/ debarred by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have Executed/ Undertaken the works/ Services during the last 7 years.

For -----

Authorized Signatory

Date:

**FINANCIAL CAPABILITY**

Financial Year	Annual Turn Over in Indian Rupees as per Audited Balance Sheet
<b>2019-20</b>	₹
<b>2020-21</b>	₹
<b>2021-22</b>	₹

NOTE: The above data is to be supported by audited balance sheets

1. Attach copies of audited balance sheets duly certified by the chartered accountant for all three years (**2019-20 , 2020-21 & 2021-22**). Audited Balance sheet should mention the membership number of chartered accountant issued by ICAI along with full address.
2. Attach recent solvency certificate from bankers. The certificate should be not more than one-year-old from the date of submission of bid.

Signature and seal of the Authorized Signatory of the bidder

**GENERAL INFORMATION**

<b>1.</b>	<b>Name of Firm</b>	
<b>2.</b>	<b>Head office address</b>	
<b>3.</b>	<b>Telephone</b>	<b>Contact No</b>
<b>4.</b>	<b>Fax. No.</b>	<b>Email ID</b>
<b>5.</b>	<b>Place of Incorporation registration</b>	<b>Year of incorporation/registration</b>

Signature and seal of the Authorized Signatory of the bidder

## LIST OF PRESENT CLIENTS

List clients with whom annual billing for similar services not less than Rs. ₹ 5.08 Lac/year in each case in the last five years.

S.No	Name of the client	Date of Start	Date of Completion	Area (in sq m) being serviced, and number of users	Scope of work	Number of manpower employed	Approx annual contract value providing similar for services	Reference of authorized official on clients side with contact number
1								
2								
3								
4								
5								

Note: Keep adding in the similar manner if the list is longer

## NOTE:

1. Clients mean the clients presently (on the last day of bid submission) being served by service provider or were serviced in the last five years.
2. Supporting documents in the form of award of work/completion should be submitted.
3. Please highlight the clients for which the total tenure of services is more than 3 years continuously. Certificate of continuity of services with all the clients where Operation & Maintenance been provided for three or more years continuously should also be attached/proof of award of work in continuity to be attached.
4. If no proof of award of work, completion of work is submitted, the evaluation committee may make its own judgment and the Bidder/ Agency may be rated poorly on this count in technical evaluation.

Signature of the Bidder

Name & Address with stamp

(To be submitted on Company Letter Head).

**AUTHORIZATION LETTER**

We \_\_\_\_\_(name of the bidder) hereby authorize Shri / Smt. \_\_\_\_\_

(name of the authorized person) to sign and submit the bid to RCB, Faridabad against their tender No. **RCB/04-01/92/NIT- 07/2022-23**

Shri / Smt. \_\_\_\_\_ (name) is also authorized to negotiate the terms and conditions pertaining to the said tender on behalf of M/s \_\_\_\_\_ (name of bidder). The specimen signature of Shri / Smt. \_\_\_\_\_ (name) is appended below.

Specimen Signature:  
Name:

The undersigned is authorized to delegate the authority on behalf of M/s \_\_\_\_\_ (name of bidder), as stipulated above.

For \_\_\_\_\_  
(Name of bidder)

### Financial Bid

Tender No. RCB/04-01/92/NIT- 07/2022-23

Name of work : Rate contract for Supply of batteries with buyback ,for various capacity UPS installed at Regional Centre for Biotechnology (RCB), NCR Biotech Science Cluster, Faridabad.

Sr. No.	Item	Unit	Qty
1	Supply of Sealed Maintenance Free 12 V Lead acid batteries for UPS make Exide, Amron, Rocket with warranty of 2 Years		
	65 AH capacity	Each	55
	42 AH capacity	Each	178
	26 AH capacity	Each	268
	18 AH capacity	Each	107
	7 AH capacity	Each	100
2	Buy Back of Old batteries		
	65 AH capacity	Each	55
	42 AH capacity	Each	178
	26 AH capacity	Each	268
	18 AH capacity	Each	107
	7 AH capacity	Each	100

Rates including loading, unloading, freight, cartage and taxes should be quoted by the agency.